



February 21, 2023

# AGENDA

## Topic:

## Presenter(s):

Welcome

*Dani Dalrymple*

Meet New HR Staff Members!

*Caleb Martin*

Spring 2023 Employee Events

*Samantha Williams*

Training Needs Assessment

*Tami Johnson*

Get Fit Texas! Challenge & BCBS Well OnTarget

*Jess Youngs & Valerie Johnson*

Organizational Changes Process Overview

*Carole Clerie*

Staff Ombuds Services

*Dr. Stella Silva*

Happy Tax Season!

*Madeline Davila Adams*

Talent Acquisition & Faculty Academic Resources  
Updates

*Alicia Barthel & Eric Ketteman*

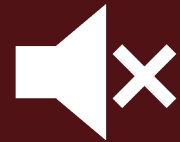
Q&A

*Dani Dalrymple*





# HOUSEKEEPING RULES:



Your microphone and camera are automatically off.



Submit your questions using the Q&A button located at the bottom of your Zoom screen.

(Avoid putting questions in the chat, as they may not be seen by our presenters)



# Meet New HR Staff Members

Caleb Martin

Organizational Development  
& Communications Specialist  
Human Resources

# New HR Staff



**Caleb Martin, M.M.**

Organizational Development  
& Communications Specialist  
Organizational Development  
& Communications



**Adrian Leal**

Talent Acquisition Recruiter  
Talent Acquisition



**Jess Youngs**

Well-Being Representative  
Well-Being



# CONTACT US

## Human Resources



5.2557



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[hr.txst.edu](http://hr.txst.edu)







# Spring 2023 Employee Events

Sam Williams  
(she/her)

HR Project Coordinator  
Human Resources

# Faculty & Staff Trivia Night

- Get ready to put on your thinking caps, Bobcats! We invite you to join us for a Trivia Night on [Thursday, February 23, 2023](#).
- **Location:** [Roughhouse Brewery](#)
- **Time:** 5:30 - 7:30 p.m.
- Make sure to sign up if you plan on joining us:



# “Let’s Taco ‘Bout How Great You Are!”

- The Office of Human Resources would like to celebrate and show our appreciation for the faculty and staff in our Bobcat community!
- **Date:** Friday, March 3
- **Time:** 8:30 - 10:00 a.m.
- **Location:** San Marcos and Round Rock Campuses





# “Bring a Kid to TXST” Day

- Young Bobcats will have the chance to tour the campus, meet special folks from the University, and participate in a variety of activities throughout the day.
- **Date:** Thursday, April 27
- **Time:** 8:15 a.m. - 4:30 p.m.
- **Location:** San Marcos and Round Rock Campuses







# Employee Recognition Awards

Sam Williams  
(she/her)

HR Project Coordinator  
Human Resources

# Recognize Outstanding Bobcat Employees

- Do you know of an outstanding employee and/or team in our Bobcat community? If so, we encourage you to nominate your peers in one of the following award categories:
  - **Employee of the Month**
  - **TXST Team Award**
- More information can be found on our HR website at [Employee Awards & Recognition Programs](#).





# CONTACT US

## Organizational Development & Communications



512.245.7899



[hr\\_odc@txstate.edu](mailto:hr_odc@txstate.edu)



<https://www.hr.txst.edu/odc.html>





# Training Needs Assessment

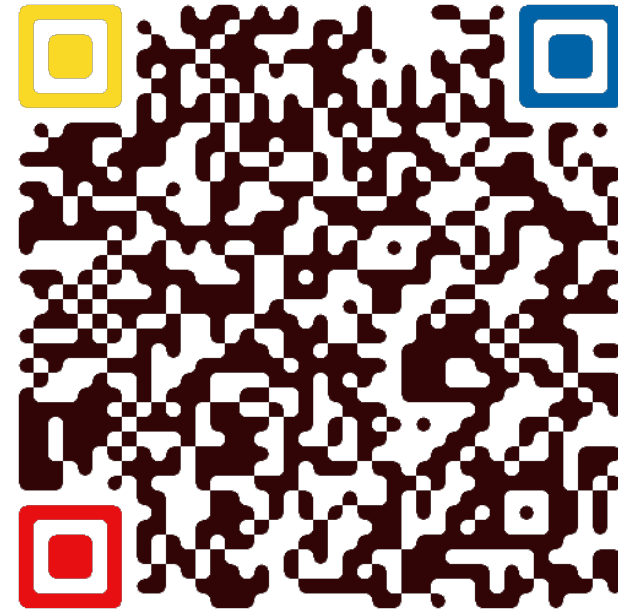
Tami Johnson

Training Specialist  
Human Resources



# 2023 Needs Assessment

- 2023 Needs Assessment Survey
  - We want to hear the needs you may have for your professional development journey.
  - Opportunity to provide feedback on:
    - Topics
    - Potential SMEs
    - Location
    - Time
    - Etc.
  - Open to all Faculty, Staff, and Student Staff!
  - Deadline is April 1st



# CONTACT US

## Human Resources



5.5287



Tami.J@txstate.edu



hr.txst.edu





# Get Fit Texas! Challenge & BCBS Well OnTarget

Jess Youngs

Well-Being  
Representative  
Human Resources



# Get Fit Texas! Challenge

- **What is the *Get Fit Texas!* Challenge?**

- Sponsored by the Texas Department of State Health Services, this 10-week competition is a chance for state agencies to see who can complete the most minutes of physical activity.
- Participants complete the challenge by achieving 150 minutes of physical activity for at least six out of the 10-weeks.

- **How are we doing?**

- Week 5 of 10
- 260 Participants (up from 151 in 2022)
- Over 185,000 minutes and 550 Stars

- **What we're looking forward to:**

- Achieve more than 50% completion rate
- Finish in the Top Ten state agencies





# JOURNEY TO WELLNESS

Free wellness resources available to you and your dependents

HealthSelect<sup>®</sup>  
of Texas

CONSUMER DIRECTED  
HealthSelect<sup>™</sup>



BlueCross BlueShield  
of Texas



# Presentation Overview

- Well OnTarget<sup>®</sup> participant portal:
  - Health Assessment
  - Self-management programs
  - Personalized coaching
  - Trackers and apps
  - Blue Points<sup>SM</sup>
- Fitness Program
- Weight management programs





# Zoom Poll


How familiar are you with Well onTarget?

- I already have an account.
- I've heard of it but don't have an account.
- What's Well onTarget?






# How to Access Well onTarget via Blue Access for Members<sup>SM</sup>

**BlueCross BlueShield  
of Texas**

[Feedback](#) [Language Assistance](#) [En español](#)

[Home](#)  **Ask Ivy<sup>SM</sup>**  
our virtual assistant [ERS Website](#) [Contact Us](#) [Log In](#)

**COVID-19**  
AND YOUR HEALTH PLAN


[Find a Doctor/Hospital](#)

[Medical Plans and Benefits](#)


[Prescription Drug Benefits](#)


[Wellness Resources](#)

[Publications, Forms and Presentations](#)



CONSUMER DIRECTED






**Don't Skip Preventive Care**

Just because care is not urgent doesn't mean it's not necessary. Don't skip your annual check-up this year. Preventive check-ups and screenings are important for maintaining wellness and long-term health, especially now.

[Learn about the importance of preventive care.](#)

[Tell us what you'd like to do](#)

[Contact Us](#) [Log In](#)



Blue Access for Members<sup>SM</sup> is a secure portal. You can find out about your health plan benefits, review your claims, and much more. You will need your ID card to sign up.

User Name:

Password:

[New user? Register now.](#)  
[Forgot user name or password?](#)  
[Take a tour](#)

[Log In](#)

1

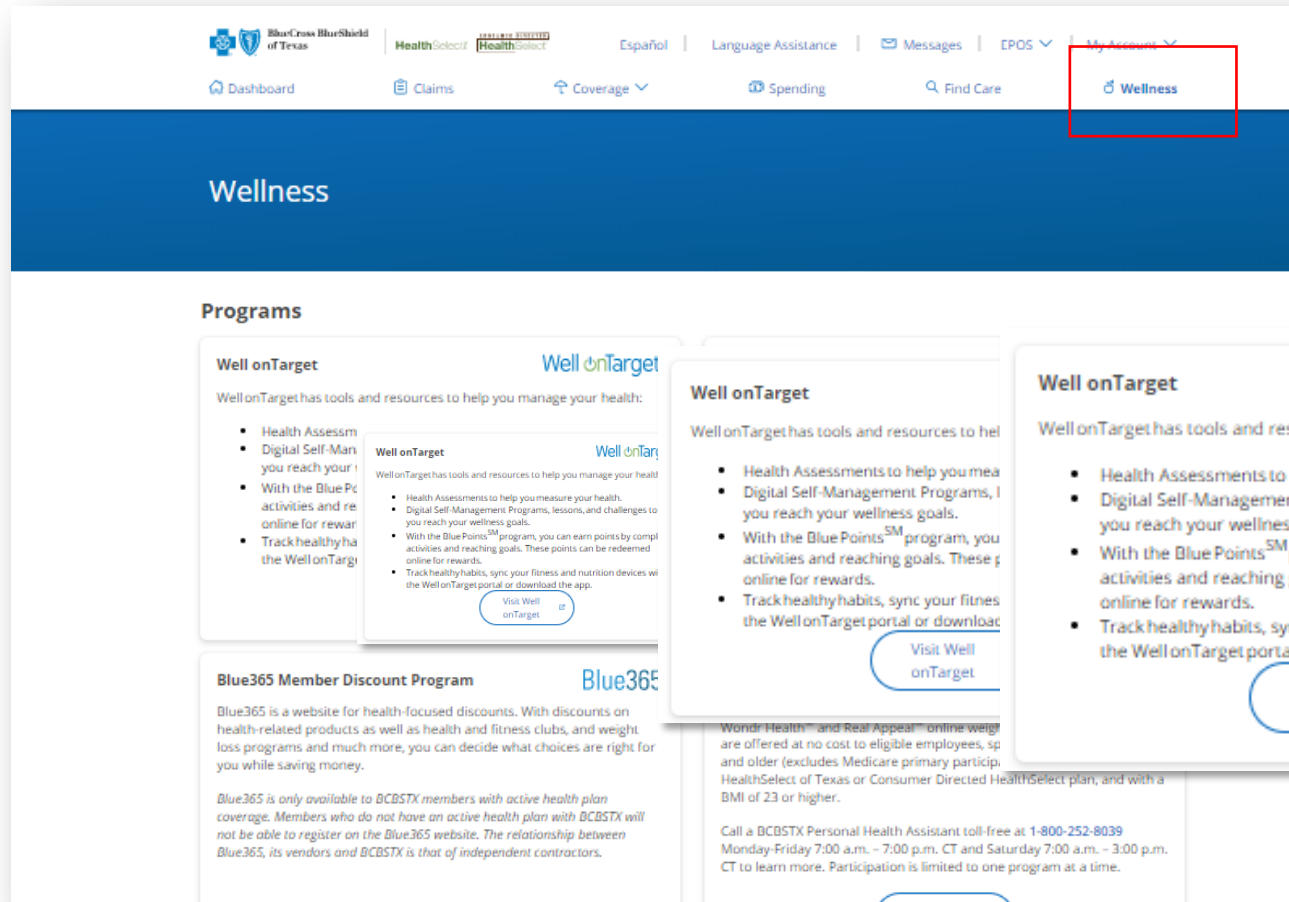
[www.healthselectoftexas.com](http://www.healthselectoftexas.com)

2

Log in to Blue Access for Members

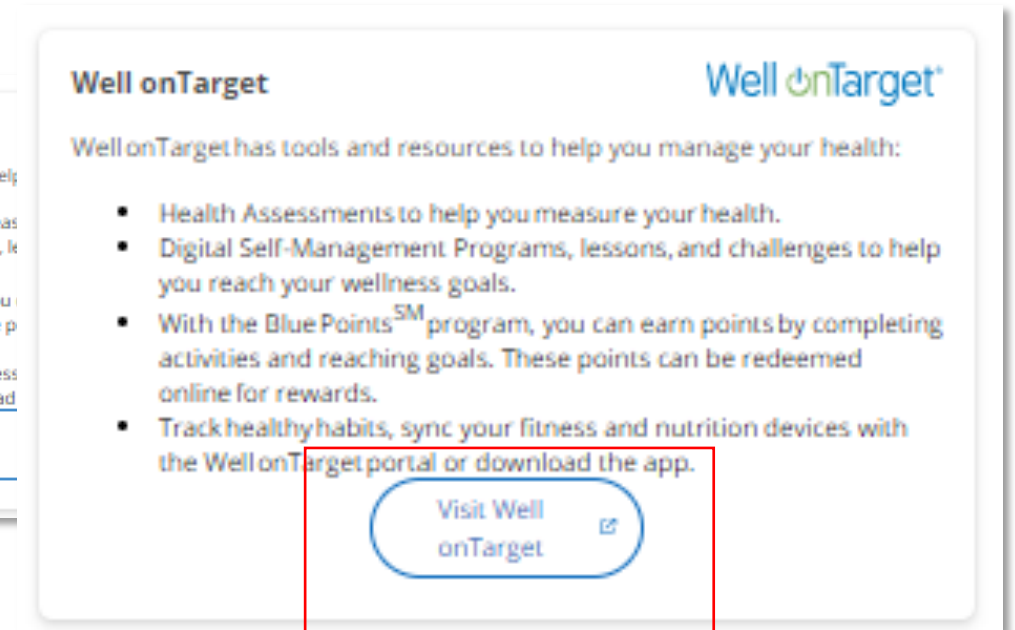
Call a Blue Cross and Blue Shield of Texas (BCBSTX) Personal Health Assistant toll-free at (800) 252-8039 (TTY:711)

# How to Access Well onTarget via Blue Access for Members



3 Click **Wellness**

4 Click **Visit Well onTarget**



Call a Blue Cross and Blue Shield of Texas (BCBSTX) Personal Health Assistant toll-free at (800) 252-8039 (TTY:711)

# Zoom Poll

Have you taken your Health Assessment?


- Yes
- No





# Health Assessment

15-minute lifestyle-habits questionnaire



Begin your health assessment

Welcome, Nicole

[Español](#)


Your personal health assessment is the starting point for your wellness program, and the key to helping us provide a more personalized experience for you.

Don't worry if you can't answer all the questions right now; just complete what you can. You can always fill in more details here at a later time, or visit our AlwaysOn® Wellness mobile app when you're on the go. Your answers will generate your Personal Wellness Report—a snapshot of your current condition—plus valuable information and specific action steps to help you work toward your goals.

[Get Started Now!](#)

[Go to Dashboard](#)

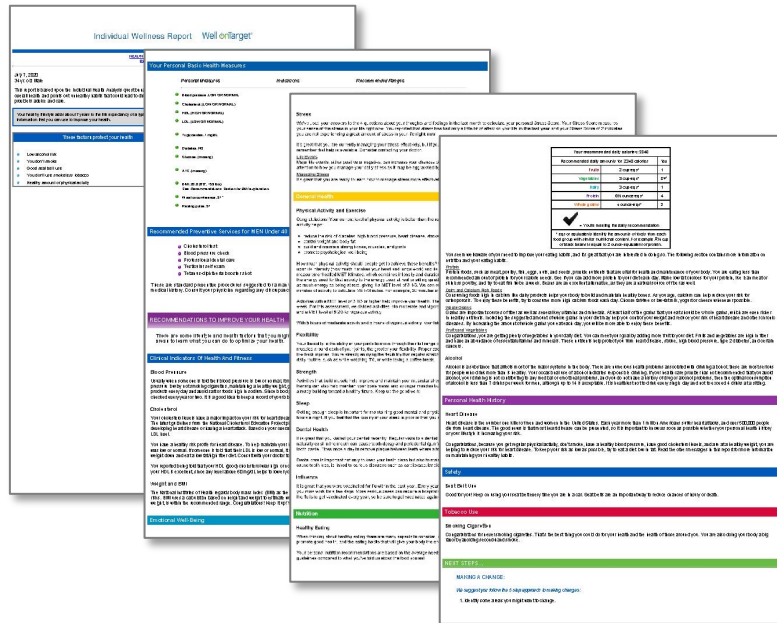
[I don't want to do this now.  
Please remind me later.](#)





- Gives you:

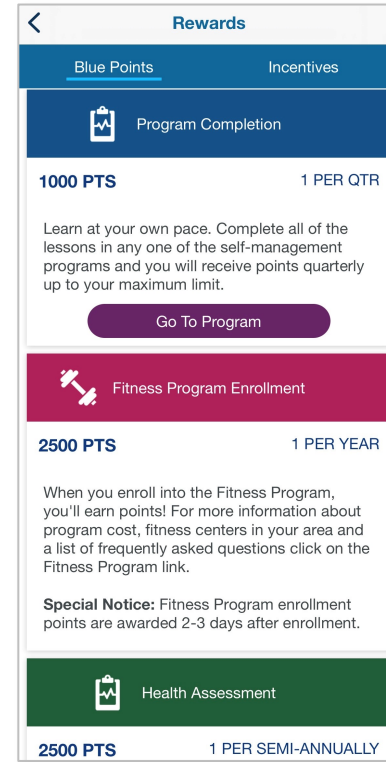
- Personal wellness report
- Personalized recommendations and guidance
- Fulfills agency health assessments requirements
- 2,500 Blue Points to redeem for prizes





# Blue Points – Built-In Incentive

- Health Assessment
- Self-management programs
- Synced fitness device or app
- Fitness Program
- Online trackers

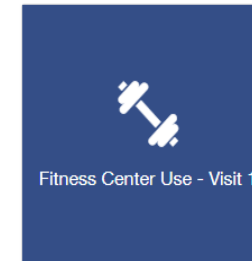


## How to Earn Blue Points <sup>SM</sup>

Earn points for doing the right things! When you take actions that have been proven to have a positive impact on health, you'll earn points. You can use your points to redeem through the shopping mall.

All Activities

Tools & Trackers



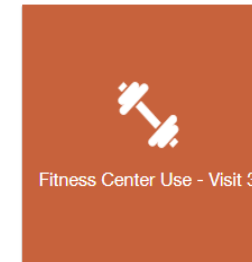
Fitness Center Use - Visit 1

100  
POINTS

1 PER WEEK

You will earn points for your first visit each week at a Fitness Program network fitness center.

**Special Notice:** Fitness Program points are awarded an average of 60 days after a qualifying visit.



Fitness Center Use - Visit 3

200  
POINTS

1 PER WEEK

You will earn points for your third visit each week at a Fitness Program network fitness center.

**Special Notice:** Fitness Program points are awarded an average of 60 days after a qualifying visit.



2500  
POINTS

1 PER YEAR

When you enroll into the Fitness Program, you'll earn points! For more information about program cost, fitness centers in your area and a list of frequently asked questions click on the Fitness Program link.









# Self-Management Programs

- Structured
- Interactive
- Active
- Educational

### Interactive Programs

Interactive programs take six weeks to complete. You will set a goal and create “healthy habits” that will help you establish behaviors to achieve your goal. Progress will be measured with an optional assessment halfway through the program, as well as a required final assessment to complete the program.

 <div>1000 PTS</div> <h4>Maintaining Your Healthy Weight</h4> <p>Maintaining a healthy weight is important for your overall health. This program provides helpful information to keep you and your weight on track.</p> <p><a href="#">Get Started!</a></p> <p><a href="#">See Detailed Overview</a></p> <p>★ Recommended</p>	 <div>1000 PTS</div> <h4>Improving Your Blood Pressure</h4> <p>In this program, you'll learn ways to lower and manage your blood pressure. It starts with exercising more, eating healthier, and self-monitoring.</p> <p><a href="#">Get Started!</a></p> <p><a href="#">See Detailed Overview</a></p>	 <div>1000 PTS</div> <h4>Living With Diabetes</h4> <p>In this program, you'll learn about the basics of diabetes. You'll also learn ways to control your diabetes for the long term.</p> <p><a href="#">Get Started!</a></p> <p><a href="#">See Detailed Overview</a></p>
 <div>1000 PTS</div> <h4>Managing Your Stress</h4>	 <div>1000 PTS</div> <h4>Improving Your Sleep</h4>	 <div>1000 PTS</div> <h4>Achieving Your Healthy Weight</h4>



# Personalized Coaching

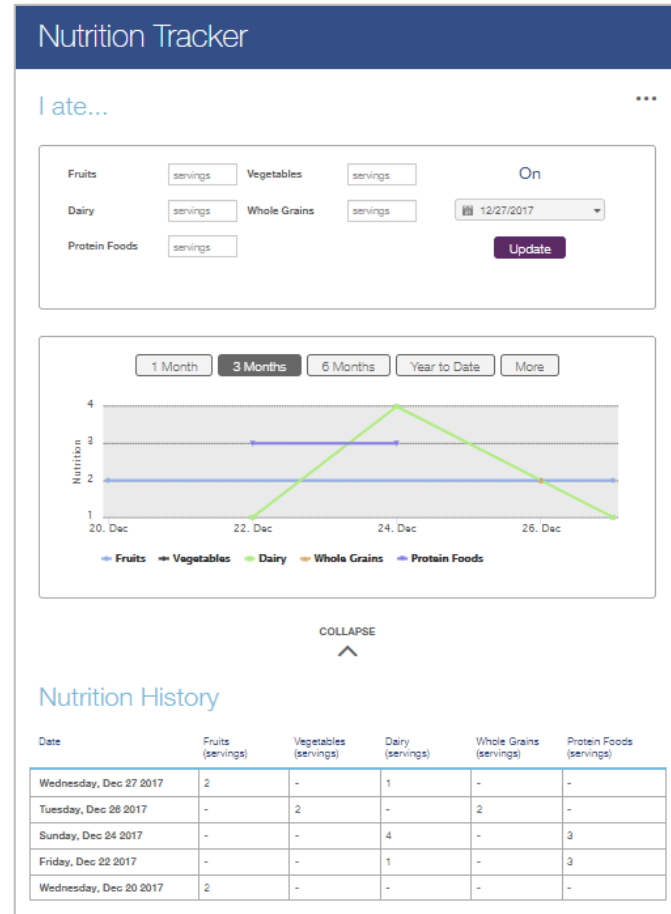
- Physical fitness
- Nutrition
- Blood pressure
- Cholesterol
- Healthy weight
- Stress
- Quit/stay tobacco free





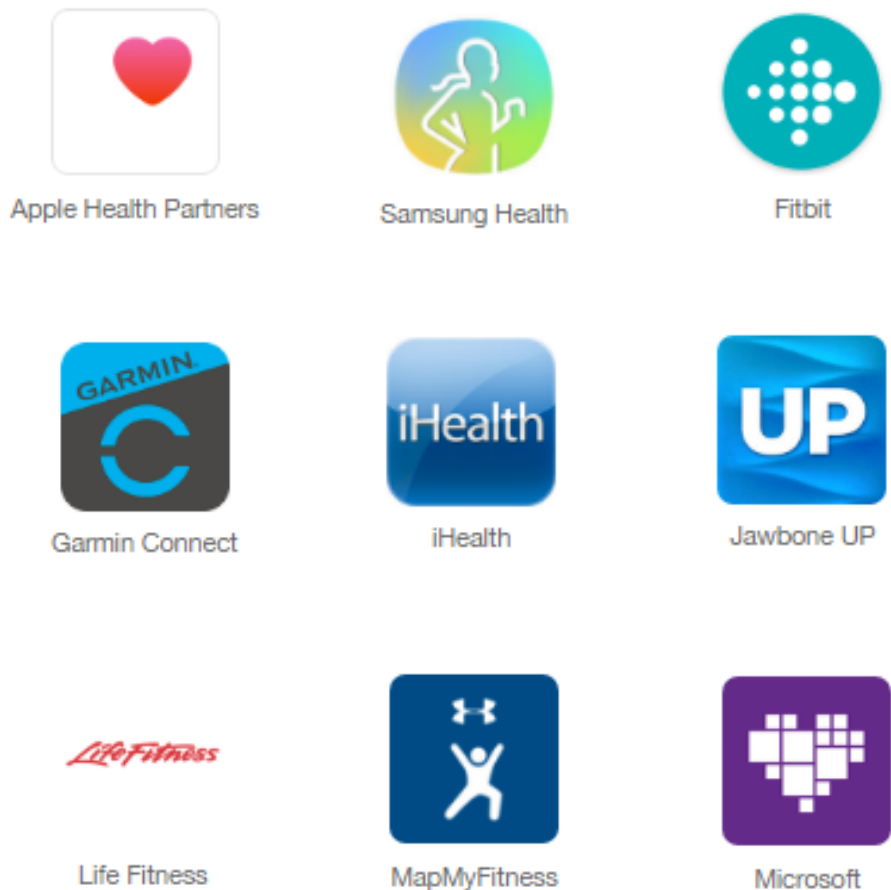
# Wellness Goals and Trackers

- Blood pressure
- Cholesterol
- Nutrition
- Oral health
- Physical activity
- Sleep
- Stress
- Tobacco
- Water intake
- Weight





# Fitness and Nutrition Device Integration



# Fitness Program

Nationwide network of fitness centers

- No contract required
- Earn Blue Points
- Use promo code: **GETFIT2023** to waive your enrollment fee!

## Digital Only

\$10 Monthly fee  
Digital Access Only

## Base

\$19 Monthly fee  
Network Size: 3,000

## Core

\$29 Monthly fee  
Network Size: 7,500

## Power

\$39 Monthly fee  
Network Size: 12,000

## Elite

\$99 Monthly fee  
Network Size: 12,400





# Fitness Program

Find a gym by you:

1. Log into Blue Access for Members on [www.healthselectoftexas.com](http://www.healthselectoftexas.com).
2. Click on “Wellness” tab at the top of the screen and then click “Learn More” under the Fitness Program.
3. Search by zip code under each tier to see what gyms are nearby.

The screenshot displays the Well onTarget website interface. At the top, there are navigation links: "My Account", "Learn More", "Locations", "FAQs", and an "Enroll Now" button. Below the navigation bar is a search bar with the placeholder text "Search by address, city, or zip code". Under the search bar, there are tabs for "GYMS" and "STUDIOS". The "GYMS" tab is selected, and within it, there are sub-tabs for "BASE", "CORE", "POWER", and "ELITE". The "ELITE" sub-tab is selected, showing "25 Gym Locations Nearby". A list of gym locations is displayed on the left, including "Life Time - Austin Downtown", "Life Time - Austin - North", "Anytime Fitness - Austin, TX 111", and "Planet Fitness - Austin (W. Anderson Ln.)". Each location includes its address and distance from the user. On the right, a map shows the location of the selected gym (Life Time - Austin Downtown) with a blue pin. A pop-up window shows the gym's name, address (12371), and a "Select Package" button. The background of the website is a light blue and white color scheme.





# Weight Management Programs



- Pre-recorded lessons any time
- Chat with coaches and online community
- Lose weight and improve health eating the food you enjoy
- Self-monitor eating and activity

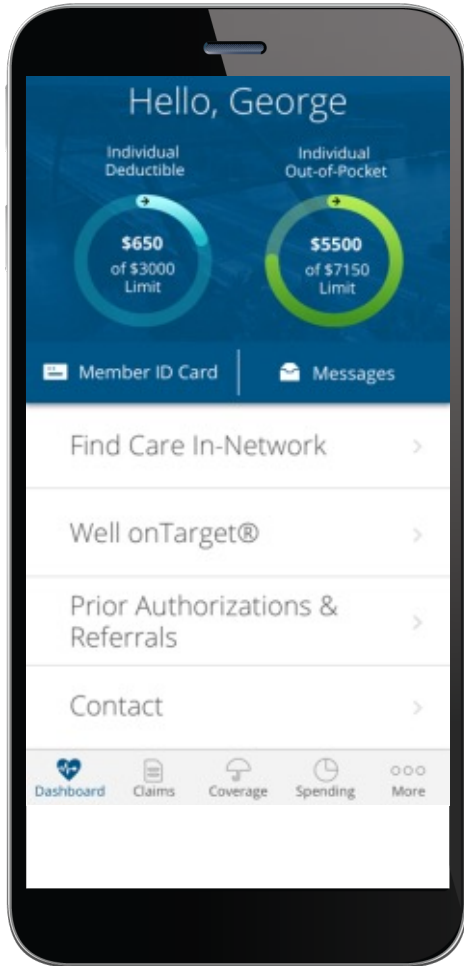
[wondrhealth.com/healthselect](http://wondrhealth.com/healthselect)



- Weekly online meeting with coach
- Chat with online community of coaches and participants
- Adjust eating habits to exclude unhealthy foods
- Track foods and exercise

[healthselect.realappeal.com](http://healthselect.realappeal.com)

# Fitness at your fingertips



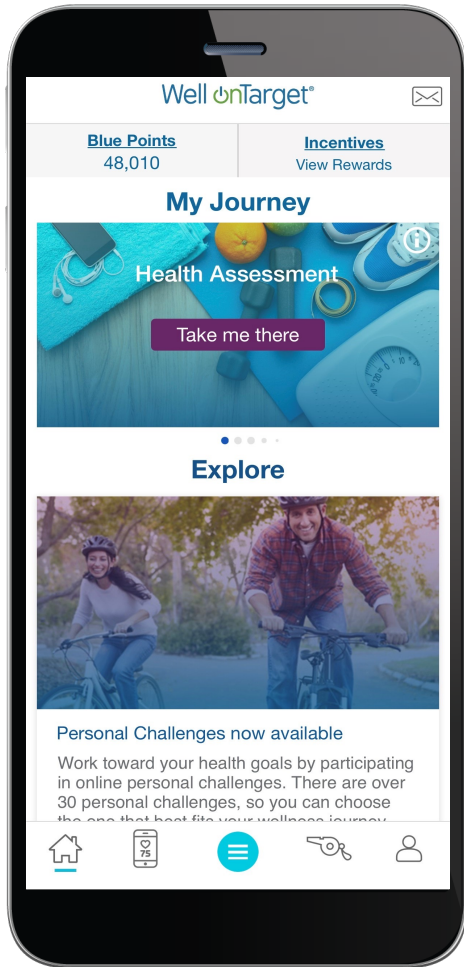
## BCBSTX App

- Claims
- Coverage
- Deductible
- Medical ID card





# Fitness at your fingertips

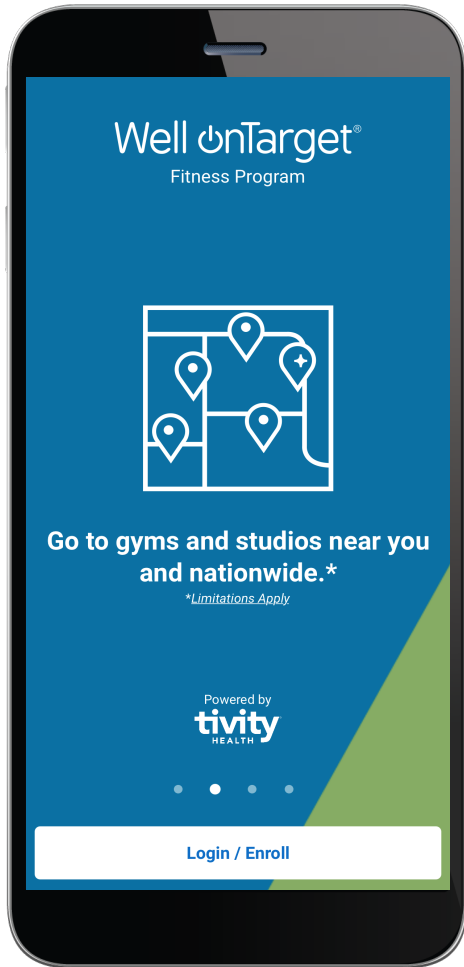


## AlwaysOn Wellness App

- Well onTarget to-go
- Health Assessment
- Goal setting
- Progress tracking



# Fitness at your fingertips



## Well onTarget® Fitness Program App

- Find nearby gym locations
- Access Live virtual fitness classes
- Check in and log your workouts
- Access physical activity history





# Thank You



HealthSelect<sup>®</sup>  
of Texas

CONSUMER DIRECTED  
HealthSelect<sup>™</sup>



BlueCross BlueShield  
of Texas

# Disclosures

The Fitness Program and its discounts on alternative medicine and services are provided through BCBSTX to HealthSelect of Texas® participants. The program and its discounts are not covered health services under the HealthSelect of Texas plan. Please refer to your Master Benefits Plan Document or call a BCBSTX Personal Health Assistant toll-free at (800) 252-8039 for specific information about your plan's covered benefits. Use of the Fitness Program does not affect your health insurance premium, nor do costs of Fitness Program services or products count toward your calendar year or lifetime maximums and/or plan deductibles. Members are responsible for all fees, dues, taxes and other charges related to the Fitness Program. Refer to the program terms and conditions for further details. BCBSTX does not guarantee or make any claims or recommendations regarding the services or products offered under the Fitness Program. You may want to consult with your physician prior to use of these services and products. BCBSTX reserves the right to discontinue or change this discount program at any time without notice. The Fitness Program is provided by Tivity Health™, an independent contractor that administers the Prime Network of fitness locations. The Prime Network is made up of independently owned and operated fitness locations.

Participants may choose either weight management program, but can only participate in one program at any given time.

Wondr and Real Appeal are independent companies that have contracted directly with ERS to provide a weight loss and metabolic syndrome reduction program that is covered under some of the health benefit plans. These companies are solely responsible for the products or services offered by them. Your acceptance is not guaranteed.

Blue Cross and Blue Shield of Texas is the third-party administrator for HealthSelect of Texas® and Consumer Directed HealthSelect®.

Blue Cross and Blue Shield of Texas, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association

Blue Cross®, Blue Shield® and the Cross and Shield Symbols are registered service marks of the Blue Cross and Blue Shield Association, an association of independent Blue Cross and Blue Shield Plans.



# Disclosures

Blue365® is a discount program only for BCBSTX members. This is NOT insurance. The services offered through this program are not covered services under your health plan. Please refer to your Master Benefits Plan Document or call a BCBSTX Personal Health Assistant toll-free at (800) 252-8039 for specific information about your plan's covered benefits. Use of Blue365 does not change monthly payments, nor do costs of the services or products count toward any maximums and/or plan deductibles. Discounts are only given through vendors that take part in this program. BCBSTX does not guarantee or make any claims or recommendations about the program's services or products. Members should consult their doctor before using these services and products. BCBSTX reserves the right to stop or change this program at any time without notice.

The relationship between these vendors and BCBSTX is that of independent contractors. BCBSTX makes no endorsement, representations or warranties regarding any products or services offered by the above-mentioned vendors.

Blue Points Program Rules are subject to change without prior notice. See the Program Rules on the Well onTarget® Member Wellness Portal at [wellontarget.com](http://wellontarget.com) for further information.

Onmyway and the AlwaysOn App are owned and operated by Onlife Health. Onlife is an independent company that provides health assessments for BCBSTX.

# CONTACT US

Well-Being



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[hr.txst.edu/worklife](http://hr.txst.edu/worklife)







# Organizational Changes

Carole Clerie | Tracy Ryan

AVP HR | Director, Budget Office

# Organizational Changes

- January 5<sup>th</sup> email from Dr. Damphousse / [Hopes & Aspirations High](#)
- Data entry required in multiple systems (SAP, Banner, PeopleAdmin, SuccessFactors, etc.)
- Administrative process
  - New divisions require creation of:
    - Cost centers
    - Organization units
    - Reporting structure
  - Inter-division changes require transfer/update of:
    - Organization units
    - Reporting structure
    - People & positions (filled and vacant)
    - Security roles (across all systems)
    - Shared drives/IT network access
    - Workflow items
    - Budget (transition to new cost centers, reallocation of budgets, updated workflow for budget dev, p-card transactions, etc.)
    - Reports



# CONTACT US

Human Resources | Budget Office



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[hr.txstate.edu](http://hr.txstate.edu) | [fss.txst.edu/budget](http://fss.txst.edu/budget)





## Staff Ombuds Services

**Dr. Stella Silva**

Assistant Vice President,  
Talent Strategy &  
Engagement,  
Staff Ombudsperson  
Human Resources



# Staff Ombuds Services

The Staff Ombudsperson is available to Texas State employees to listen, promote dialogue, and provide additional opportunities for staff to engage in an informal dispute resolution process.

This program is designed to assist in the resolution of conflicts or concerns employees may experience in the workplace.



# Role of the Ombudsperson

The Ombuds is a neutral person with whom employees can voice concerns, evaluate situations, organize thoughts, and identify options.



An Ombudsperson:

- is **an independent** entity and serves to assist staff members with their concerns.
- considers communications with those seeking assistance **confidential**, unless disclosure is required by law and/or policy (i.e., Title IX).
- is an **informal** resource that does not participate in any formal adjudicative or administrative procedure.





**Staff Ombudsperson**

**Dr. Stella Silva**

staffombuds@txstate.edu

To schedule an appointment, please contact:

[staffombuds@txstate.edu](mailto:staffombuds@txstate.edu)

For more information visit the website:

<https://www.txst.edu/ombuds/>

**Faculty Ombudspersons:**

**Dr. Todd Jewell, Dr. Colleen Myles**

facultyombuds@txstate.edu

**Student Ombudsperson:**

**Laramie McWilliams**

dos.txstate.edu



# Happy Tax Season!

Madeline Davila  
Adams

Director  
Payroll and Tax  
Compliance



# 2023 Tax Season

## **March 15 - 1042-S**

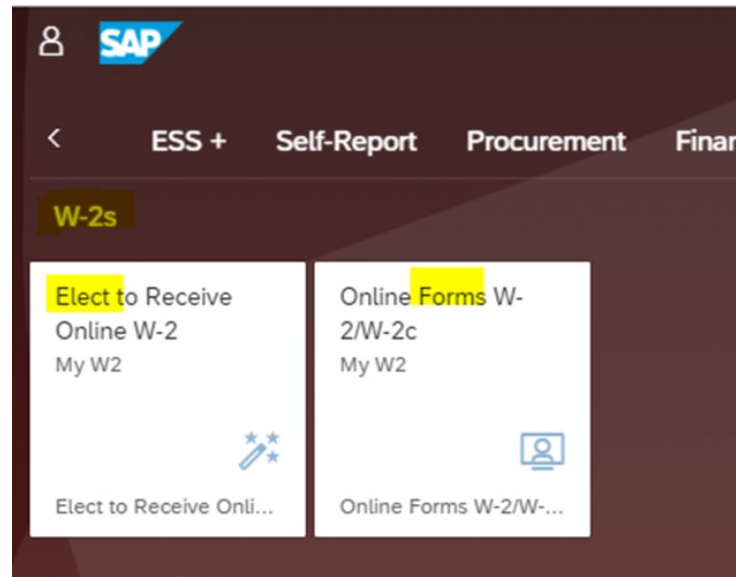
- Employees and/or students with a Sprintax Calculus account can elect to receive Form 1042-S in electronic format.
- Employees, students, and/or vendors that are foreign nationals will receive Form 1042-S.
- In some cases, international employees may receive both a W-2 Form AND a Form 1042-S for the same tax year.

## **Tuesday, April 18 is Tax Day!**

- IRS Tax Deadline

# Your W-2

W-2 : Payroll and Tax  
Compliance Office : Texas  
State University (txst.edu)





# It's Time to Update Your W-4

Finance and Support Services

## Payroll and Tax Compliance Office

About Us | Are you a... | Payroll Calendars | W-2 | **Resources & Forms** | Tax Compliance | FAQ's

- Direct Deposit
- Payroll Overpayments
- SAP Portal ESS
- Payroll Forms
- Time for a Paycheck Checkup**
- About Form W-4, Employee's Withholding Certificate

[Time for a Paycheck Checkup : Payroll and Tax Compliance Office : Texas State University \(txst.edu\)](https://txst.edu)

[Tax Withholding Estimator - About You | Internal Revenue Service \(irs.gov\)](https://irs.gov)

IRS

Help | News | English ▼ | Charities & Nonprofits

File | Pay | Refunds | Credits & Deductions | Forms & Instructions | Search

Home / File / Individuals / [Tax Withholding Estimator](#) / About You

## Tax Withholding Estimator

Use your best estimates for the year ahead to determine how to complete Form W-4 so you don't have too much or too little federal income withheld.


- 1 About You
- 2 [Income & Withholding](#)
- 3 [Adjustments](#)
- 4 [Deductions](#)
- 5 [Tax Credits](#)
- 6 [Results](#)

# International Employees

## Staff, Faculty and Students



[International Employees \(Staff/Faculty/Student\)](#)  
[: Payroll and Tax Compliance Office : Texas](#)  
[State University \(txst.edu\)](#)

 Tax Compliance - Hiring Nonresident Aliens (PPTX, 32 MB)

Instructions on how to use Sprintax for international employees and/or students.



# Nonresident Alien – Tax Compliance



Anna Hale

Payroll Services Assistant

Payroll and Tax Compliance

International  
Employee's  
Hiring and  
Payroll Process



## Topics to be Covered

- Hiring Process of an International Employee
- W-4 information
- Purpose of Payroll and Tax Compliance
- Documents needed
- SSN requirement
- Sprintax Calculus Process
- Contact information

# Tax Compliance

About Us	Are you a...	Payroll Calendars	W-2	Resources & Forms	Tax Compliance	FAQ's
<p>TXST Tax Compliance Forms</p> <ul style="list-style-type: none"><li>▶ Tax and Financial Aid Considerations for REU Participants</li><li>▼ Sales Tax &amp; Hotel Tax Exemption Certifications<p>Any authorized agent or employee of Texas State University who is purchasing an item necessary to Texas State's exempt functions should complete all blank sections of the Exemption Certificate, sign it, and provide it to the Texas vendor to ensure the purchase is tax free. Please be specific as possible when completing the "Description" area of the certificate. A copy of the completed Exemption Certificate should be maintained in your records.</p><p><b>Upon any questioning during a State audit, responsibility for explaining the purchases will fall upon the individual whose signature is presented at the bottom of the certificate.</b></p><p><a href="#">TXST Sales Exemption Certification</a></p><p><a href="#">TXST Sales Exemption Business Card</a></p><p><a href="#">TXST Hotel Occupancy Tax Exemption Certificate</a></p></li><li>▼ Foreign Source Income Exclusion Statement<p><a href="#">Foreign-Source-Income-Exclusion-Statement-2-03-15.docx</a></p></li><li>▶ Foreign National Information Form FS05</li></ul>					<ul style="list-style-type: none"><li>Texas Sales &amp; Use Tax</li><li><u>Resources &amp; Forms</u></li><li>Out of State Employment</li><li>Unrelated Business Income Taxes</li><li>Request Texas State University W-9</li></ul>	

Resources & Forms : Payroll and Tax  
Compliance Office : Texas State University  
([txst.edu](http://txst.edu))



# CONTACT US

## Payroll and Tax Compliance



512-245-2543



[payroll@txstate.edu](mailto:payroll@txstate.edu)  
[taxspecialist@txstate.edu](mailto:taxspecialist@txstate.edu)



[Payroll and Tax Compliance](#)  
[Office: Texas State University](#)  
[\(txst.edu\)](#)





## Talent Acquisition & Faculty Academic Resources Updates

**Alicia Barthel**

---

Talent Acquisition  
Director  
Human Resources

**Eric Kettelman**

---

Faculty Employment  
Manager  
Faculty Academic  
Resources



# Talent Acquisition Updates

- Digital Offer Letter
  - Final testing stages
- Digital matrix
  - Pilot program in progress
- Form I-9 – Employment Eligibility Verification
  - Friendly reminder to always ensure the status reaches 'Employment Authorized'
- Talent Acquisition Recruiters: Deana Townsend and Adrian Leal
- New contact information
  - [Talentair@txstate.edu](mailto:Talentair@txstate.edu) and [equitablehiring@txstate.edu](mailto:equitablehiring@txstate.edu) have been combined into [talent@txstate.edu](mailto:talent@txstate.edu)

# FAR Updates!!

## NEW!!

- Resources On FAR Website
  - Checklists!
  - User Guides!
- Background Check Process Sneak Preview!



# Faculty and Academic Resources

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## Welcome to the Office of Faculty and Academic Resources

The Faculty and Academic Resource Office is committed to providing support to faculty, chairs, directors, deans, and staff in all aspects of faculty employment. Support includes, but is not limited to the following processes: recruitment, hiring, contracts, reappointments, leaves, tenure and promotion, salary review, evaluations, and PCR processing. Our team also provides budget support for funding faculty positions, new faculty start-up packages, and other financial commitments in support of the Academic Affairs strategic plan.

[LEARN MORE ABOUT HIRING PROCEDURES FOR FACULTY AND STAFF POSITIONS](#)

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Order Accurate Background Check

# Background Check Process Sneak Preview

# CONTACT US

## Faculty and Academic Resources



Phone extension  
FAR: (512) 245-2786



Email  
[facultyresources@txstate.edu](mailto:facultyresources@txstate.edu)



Website URL  
<https://facultyresources.provost.txst.edu/>







# QUESTIONS?

Please use the **Q&A feature** to submit your question.



**THANK YOU!**

We hope to see you at  
our next HR Connections event  
on April 18!

## CONTACT US:



5.2557



[hr@txstate.edu](mailto:hr@txstate.edu)



[hr.txst.edu](http://hr.txst.edu)